



Introducing Lexacom Digital Dictation

Lexacom digital dictation is an efficient, accurate and cost-effective digital dictation and workflow system, designed to help you improve efficiency and patient care. Lexacom enables you to dictate, transcribe and dispatch documents quickly and efficiently. No delays, no mistakes, no hassle.

In developing our software, we've prioritised the things that matter most to our clients - security, accuracy and efficiency.

With the recent introduction of new integrated transcription and posting services, Lexacom enables you to take the ultimate step forward in improving productivity and patient care. [READ ON...](#)

Introducing Lexacom Digital Dictation

Digital dictation software enables clinicians to record and send their expert thoughts or recommendations to their secretarial team for transcription. With the software accessible at your fingertips, recording, sharing and transcribing referrals or reports is fast and efficient.



I am particularly impressed with how easy and intuitive Lexacom Digital Dictation is to use. Like many organisations, we have people working here with varying degrees of computer literacy but they have all found Lexacom very easy to work with.

Dr Peresh Gela,
Yaxley Group Practice

The benefits of Lexacom 3

Lexacom 3 offers maximum efficiency, control and flexibility when dictating, transcribing and reviewing documents.

- Integrate with clinical systems including EMIS Health, Vision and SystemOne
- Mark each dictation with priority level and send immediately to a secretary or transcription service
- Add Lexacom Mobile for anytime, anywhere dictation for some or all users
- Return transcriptions to author electronically for checking/approval (fully compatible with Lexacom Mobile for approval on the move)
- Send attachments or add notes with your dictations
- Monitor your workload with advanced management and reporting tools
- Securely share information across sites, even where no network connection exists
- Take advantage of automatic software updates and technical help
- Manage your account, add more licences and benefit from new services via your secure Lexacom Cloud account
- Use your existing hardware or get a great deal on new hardware through the Lexacom shop

Integrated Services

We understand how busy you are and it's no secret that the NHS is under enormous pressure to be more efficient. That's why we have developed integrated services which allow you to do more in less time, without compromising security or accuracy.

Provided by carefully selected partners, our integrated services include:

- **Third party transcription** - Using one of our partners, you can outsource some or all of your dictations - perfect for managing peak workloads or covering staff absence. The services are fully integrated so it's as easy as sending a dictation to your own secretary. There are no set up fees and you only pay for what you use.
- **One stop dictate to delivery** - Working with a leading UK print and dispatch company, you can set up a Docmail account within Lexacom - or link your existing account - to print and post your correspondence automatically and securely for less than the cost of a 2nd class stamp.
- **Speech recognition** - Choose to add recognition for some or all users from our choice of partners. Integrated seamlessly with Lexacom, speech recognition can help speed up document turnaround times and reduce reliance on admin support.

How Lexacom 3 works

Lexacom is split into three integrated modules, Talk for authors, Type for secretaries/transcribers and Management & Reporting for practice managers.

Lexacom Talk

Lexacom Talk allows clinicians to easily record dictations from their desktop or mobile device:

- **Record:** Press record and start speaking
- **Edit:** Add or delete information, even in the middle of the recording
- **Prioritise:** Label each dictation as routine, urgent, immediate – or any other label you like!
- **Send:** Instantly send your dictation to one specific secretary or team of secretaries or approved external transcription service
- **Monitor:** Check when a dictation has been retrieved and is being actioned every step of the way, in real time
- **Approve:** Review the transcribed dictation electronically and approve for distribution or correct/amend & resend

There's no time wasted trying to find hardware or locating urgent dictations hidden on unmarked tapes, and if anything needs checking, the original audio file can easily be retrieved.

Lexacom Type

With Lexacom Type, workload is completely transparent and priorities are clear.

Secretaries can instantly see when a new dictation has been sent and how urgent it is. The digital sound quality makes it easy to transcribe accurately and efficiently. Where the Clinical System allows, the correct patient is automatically selected, minimising errors.

Dictations can be shared among a team to avoid workload bottlenecks, with the option to use third party transcription services for some or all dictations.

As soon as a document is transcribed, it is securely returned to the author for checking and approval – even on a mobile device.



In healthcare, accuracy is paramount and it is absolutely vital to reduce the chance of human error wherever possible. Lexacom 3 with EMIS integration has enabled us to do exactly that and we're delighted with it.

Alan Selden, Practice Manager,
The Calverton Practice

Already using digital dictation?
Don't miss out on the benefits of Lexacom 3. It's easy to switch and you can even use your existing hardware.



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Lexacom is a brilliant system. Now that I can type up dictations so quickly, I'm able to add extra value to the doctors and patients by taking on additional tasks.

**Kathryn Ackroyd,
Medical Secretary,
The Smithy Surgery**

Lexacom Mobile

Lexacom Mobile offers secure dictation, anytime, anywhere via our apps for smartphones and tablets. Using secure, encrypted Cloud technology, Lexacom Mobile works with your office-based Lexacom 3 software to provide an integrated mobile dictation system.



To find out how Lexacom Mobile, combined with cost-effective, reliable digital dictation can help you improve efficiency and client service, call us on +44 (0)1295 236910 or visit www.lexacom.com

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