

Lime Tree Surgery

Worthing, West Sussex

Practice Manager

We are seeking an experienced GP Practice Manager for a full time position (37 hours per week), which will require a combination of excellent business skills with a hands-on attitude to operational management.

The ideal candidate will:

- be an adaptable, proactive manager, able to use own initiative to implement strategy developed in collaboration with the partners
- have excellent human resource management skills
- demonstrate excellent financial skills and commercial awareness
- be able to develop a robust management team
- be a leader with excellent communication skills who is able to motivate teams at all levels across two sites
- respond positively to change
- have good influencing and negotiation skills

Lime Tree Surgery currently has 3 GP partners, 10 salaried doctors, 2 Nurse Practitioners, a Lead Practice Nurse, 3 Practice Nurses & 4 Health Care Assistants. The Practice Manager is supported by 2 Assistant Practice Managers and a Reception Team Leader.

Lime Tree Surgery is a training practice located in purpose-built premises on the outskirts of Worthing and also at Durrington Health Centre. The practice is part of Coastal West Sussex CCG and currently provides high quality local primary healthcare for 21,000 patients.

Salary: up to £55,000 p.a. depending on experience.

Please apply enclosing CV and covering letter to: **LTSWpost@gmail.com**

Closing Date for Applications: Friday 27th July 2018